

Multimedia Classroom Instructions

The classroom multimedia system includes:

- Podium
- Extron Control Unit
- VCR/DVD Combination Player
- Ceiling Mounted Projector
- Speakers

Multimedia in the Classrooms *(currently available in Sullivan only at this time)*

First, turn on the Extron control unit by pressing the **ON** button (see below). This also will turn on the ceiling mounted projector.

If you have trouble viewing this graphic on your computer, please press the <F5> Refresh button.



Extron Control Unit

Next, choose the peripheral equipment that you wish to use. You may use the podium's computer, the DVD/VCR combination player, or a portable computer.

To use:

- **Computer** - After turning on the Extron control unit, turn on the computer. This allows you to project information from the computer to the projector (ceiling mounted) in addition to the monitor located on the podium. You must login with your WSC network username and password.
- **VCR or DVD** - After turning on the Extron control unit, turn on the VCR/DVD Combination Player and press play. This allows you to project information from the VCR/DVD Player to the projector.
- **Laptop** – After turning on the Extron control unit, plug one end of the VGA cable to your portable computer's video output and the other end to the 'PC Video' input on front of the Control Panel.) Turn on your portable computer. For Dell laptops, hold down the function key and press F3 to enable you to display information from the laptop to the projector and the podium's monitor.
- **Volume** – The volume control is located near the Laptop (VGA) connection.

Please remember to turn off equipment when finished.

If you have any questions, please contact the Information Technologies Help Desk at (508) 929-8856 or help@worchester.edu.