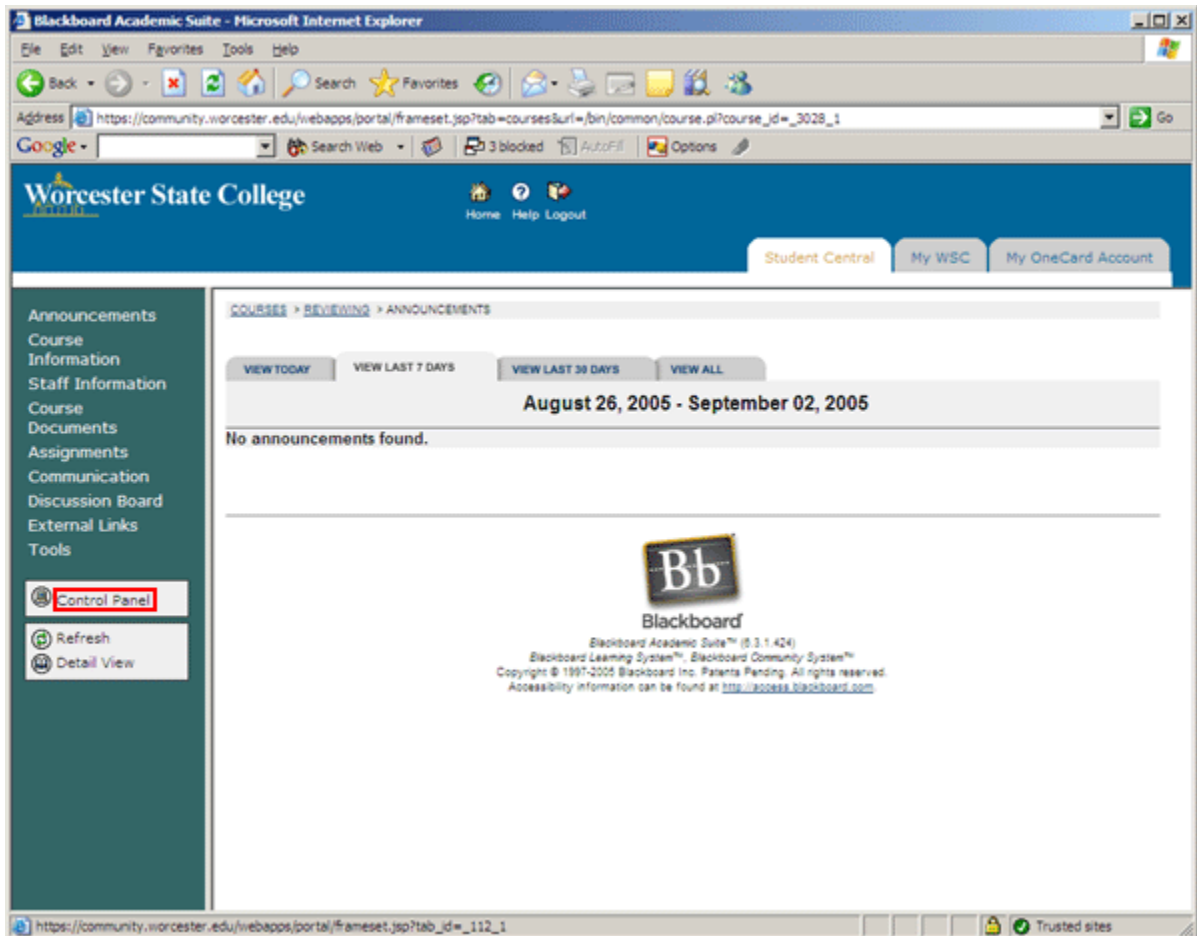


## New Blackboard Feature: The Review Option

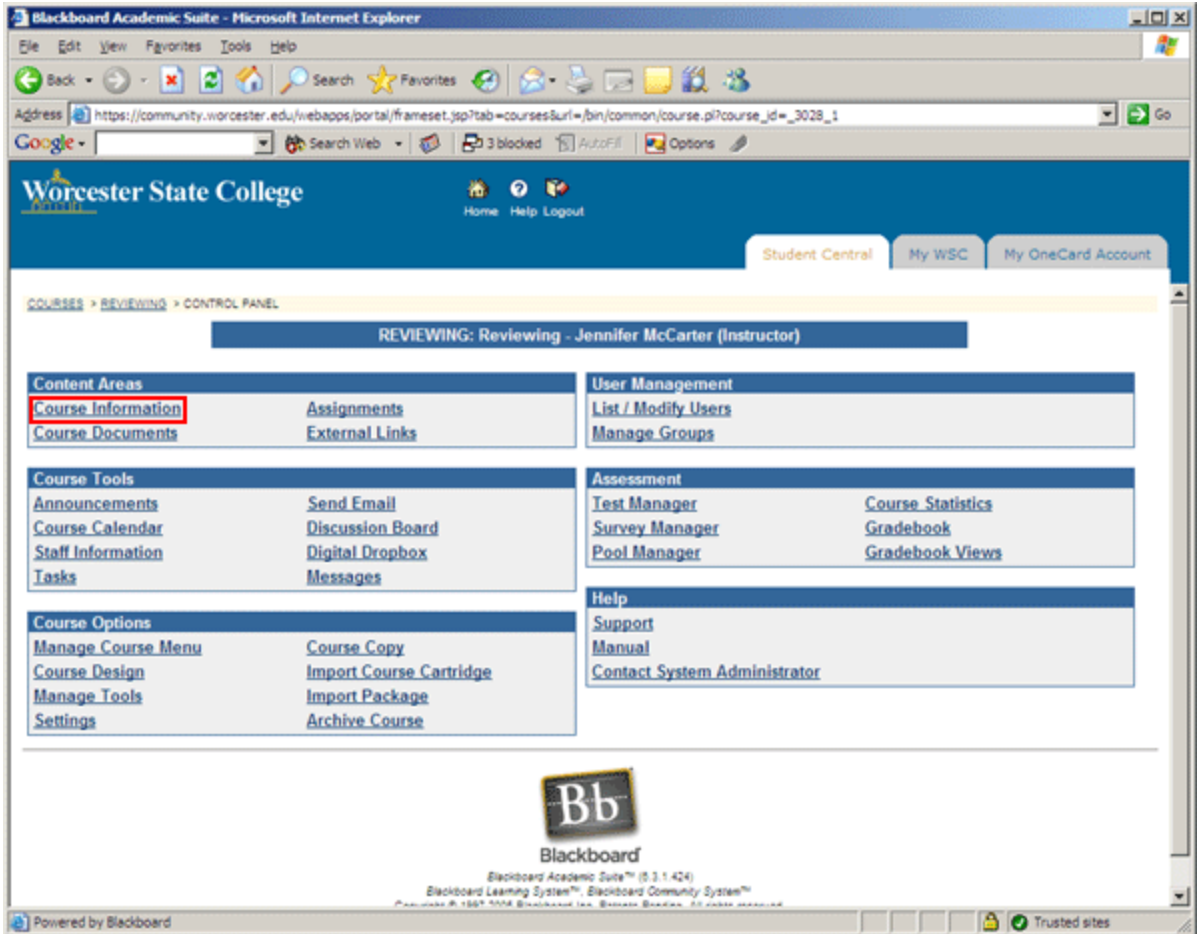
The review option allows you to designate an item in your course shell that students must acknowledge they have read or reviewed. This short how-to guide will illustrate the process of marking an item in the Blackboard Learning Management System (LMS) and how to evaluate students' progress reviewing the item.

### Marking an Item for Review

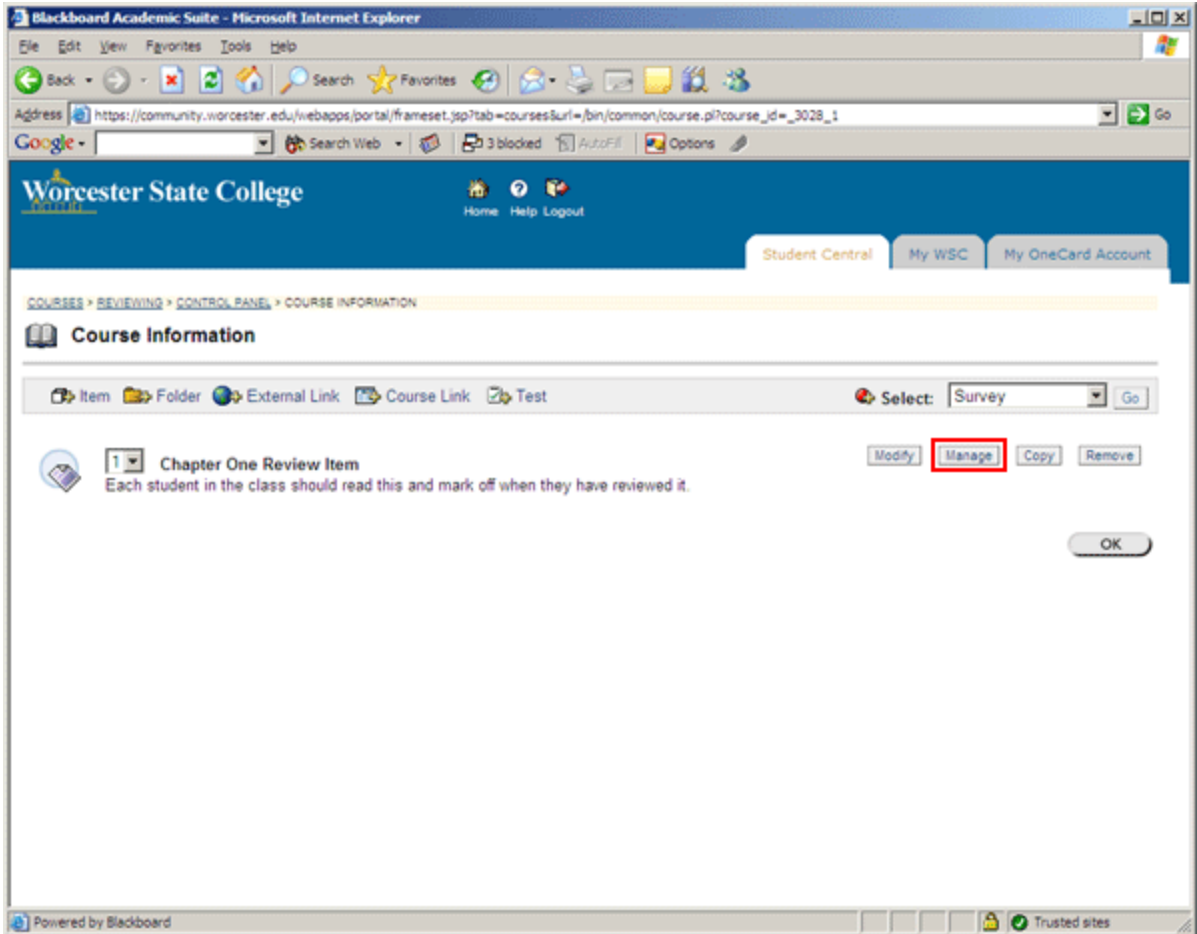
1. **Login to Blackboard LMS.**
2. **Open the course** containing the item you wish to mark for review. The Announcements page of the course will display.



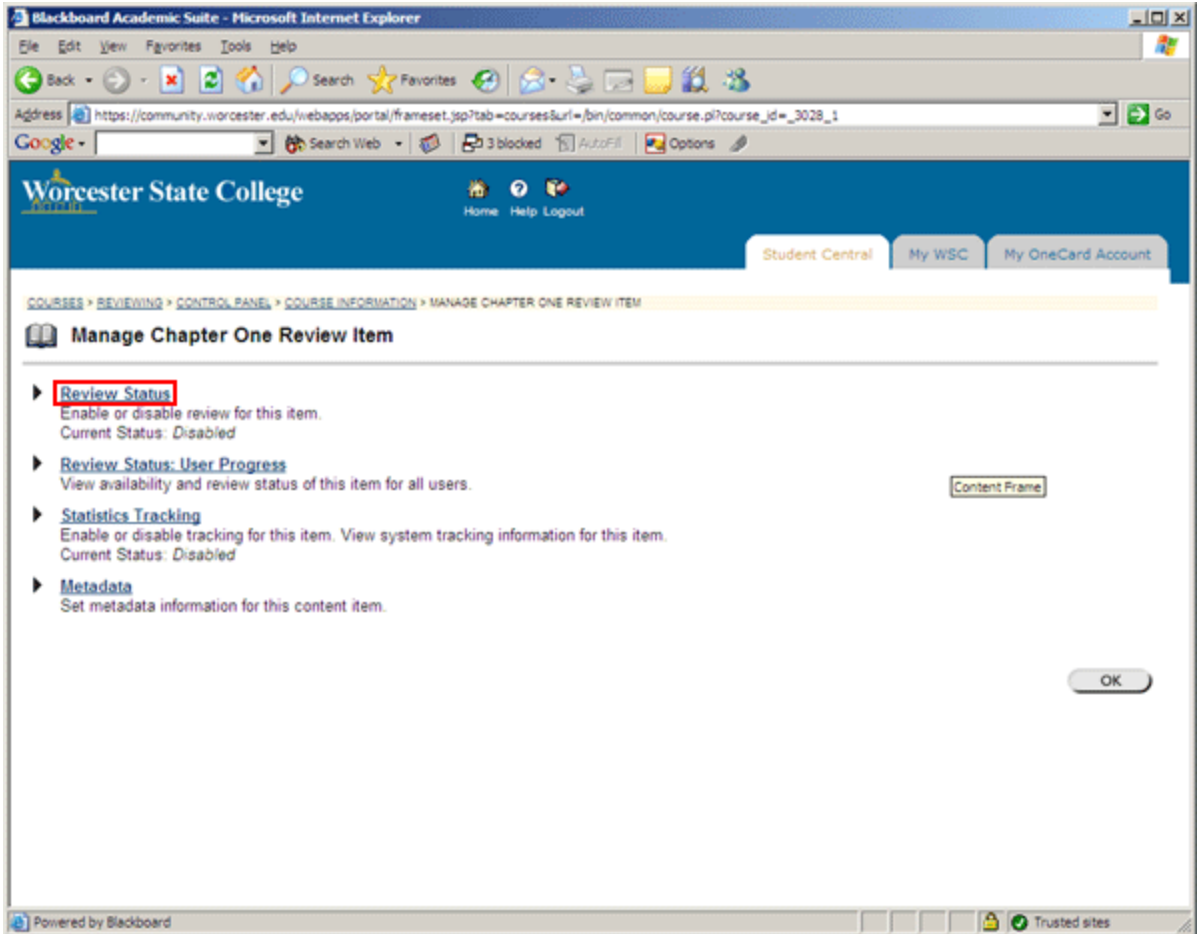
3. **Left-click the Control Panel link.** The Control Panel screen will display.



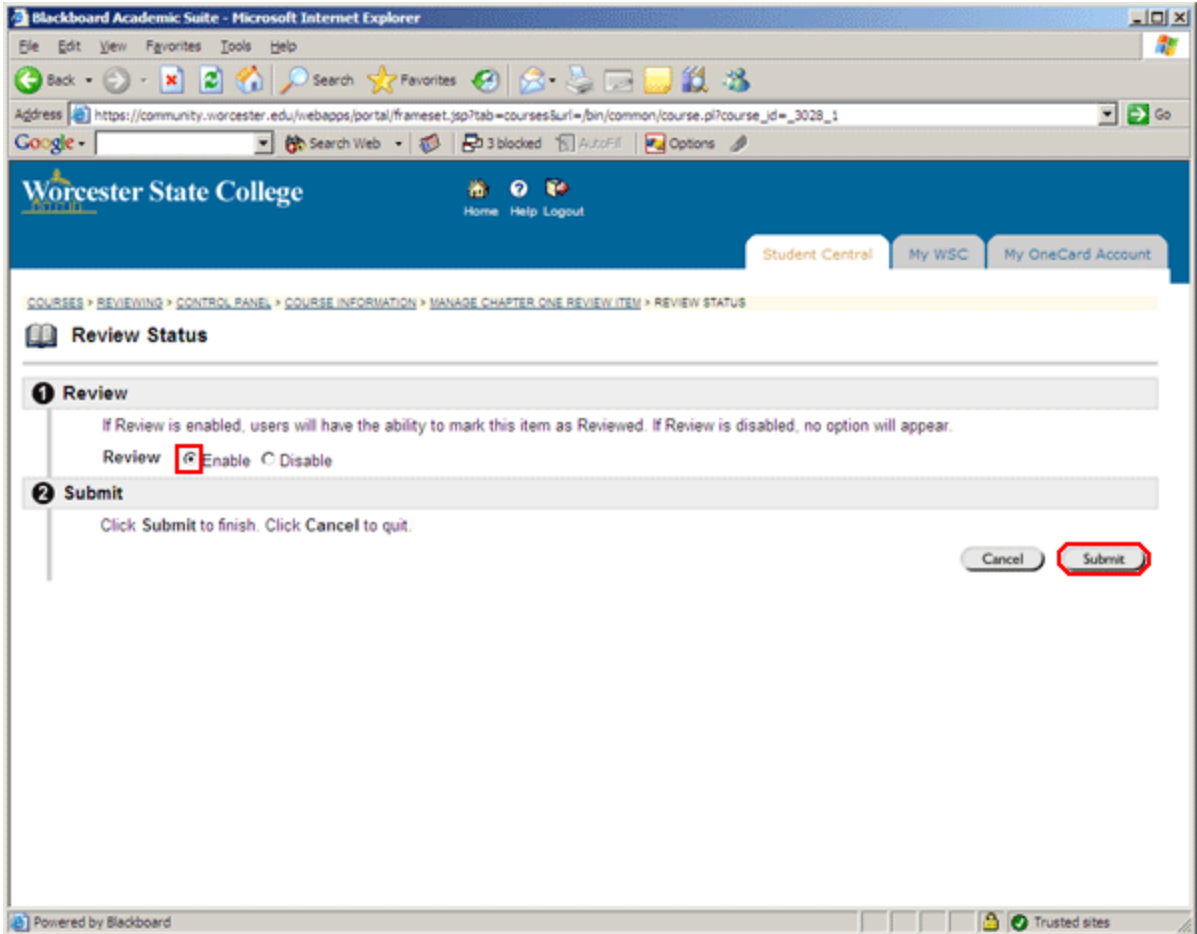
4. Under the content Areas heading, **left-click the Course Information link**. The Course Information screen will display.



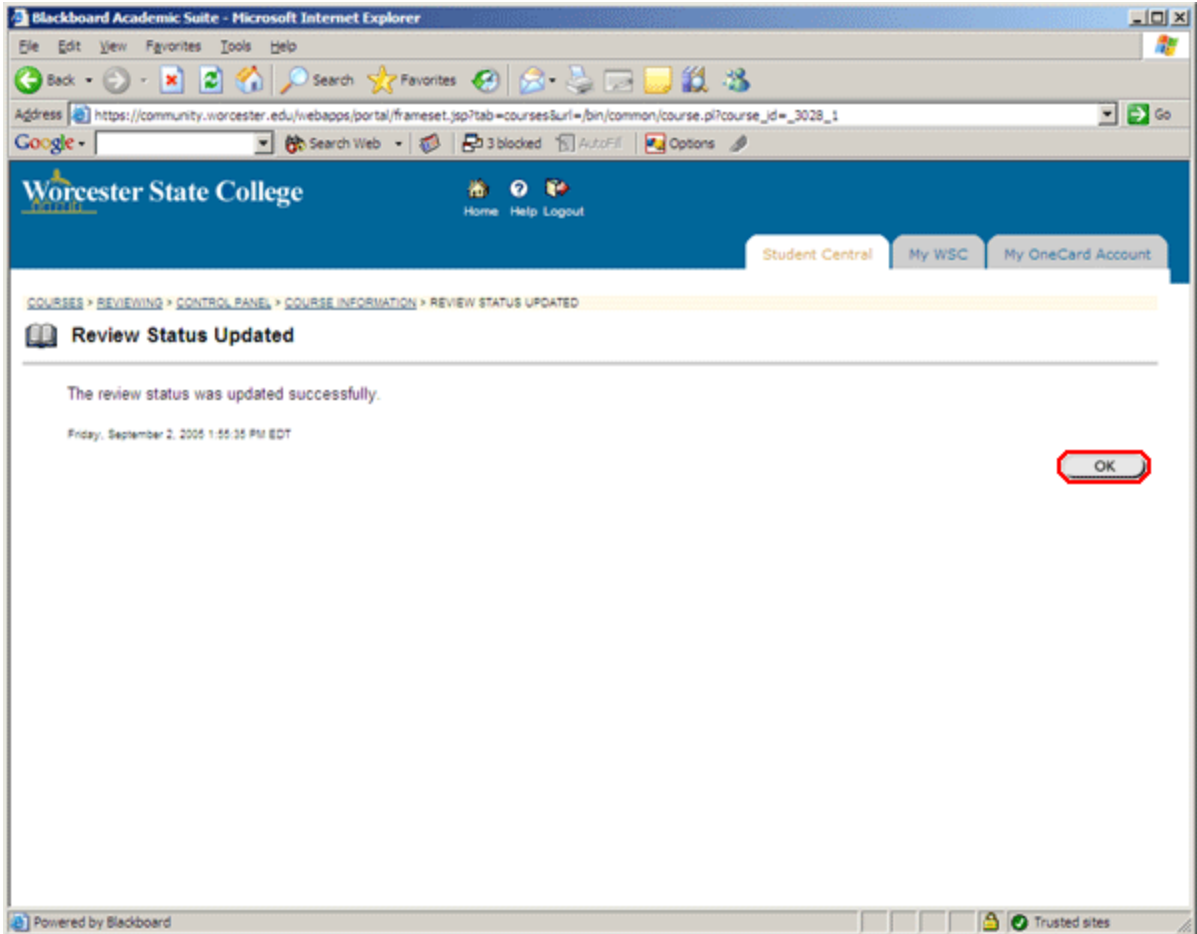
5. **Left-click the Manage button.** The Manage Item screen will display.



6. Left-click the Review Status link. The screen will display.



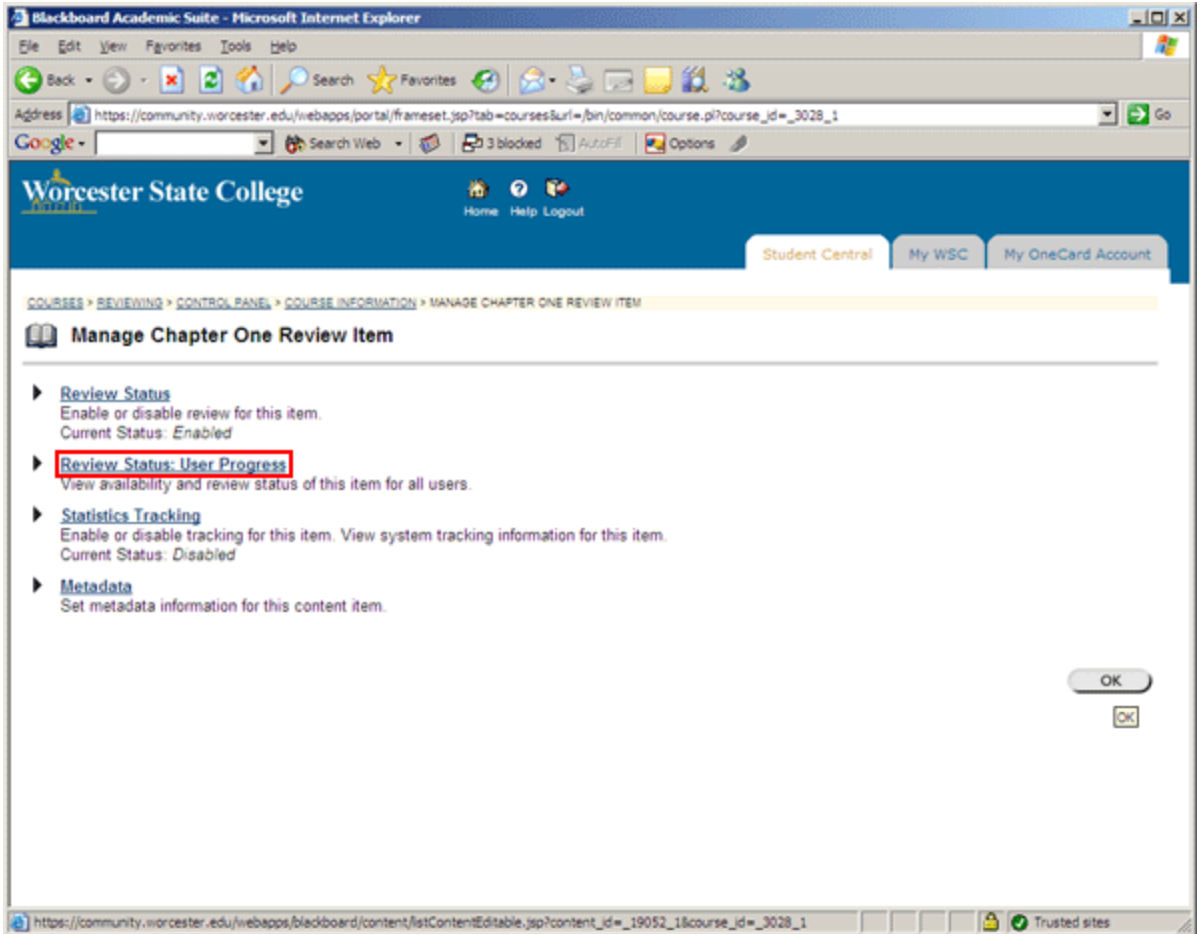
7. **Left-click the circle** to select the Enable option.
8. **Left-click the Submit button.** The Review Status Updated screen will display.



9. **Left-click the OK button.** You will be returned to the Manage Item screen.

### Evaluating User Progress

1. **Repeat steps 1 through 5** above to reach the Manage Item screen.



2. **Left-click the Review Status: User Progress link.** The User Progress screen will display with a list of the students and instructors in the class. The column titled Reviewed will contain a check mark if a student has marked the item as reviewed.

Blackboard Academic Suite - Microsoft Internet Explorer

Worcester State College

Home Help Logout

Student Central My WSC My OneCard Account

COURSES > REVIEWING > CONTROL PANEL > COURSE INFORMATION > MANAGE CHAPTER ONE REVIEW ITEM > USER PROGRESS

### User Progress

Last Name	First Name	Username	Course Role	Visibility	Reviewed	Date Reviewed
McCarter	Jennifer	jmccarter1	Instructor	👁	🕒	
Cat	Kyle	kyle	Student	👁	✅	Sep 2, 2005 1:56:52 PM

OK

Powered by Blackboard

3. Left-click the OK button to exit the User Progress screen.